

# Rethinking Police Reports

Law enforcement officers don't go into the field for the paperwork. Reports can be time-consuming, especially when multiple officers must submit a report for the same incident.

With the increased focus on transparency laws and documentation being scrutinized more than ever, report writing is an increasingly important part of the job. To help law enforcement **spend less time writing reports** and more time proactively policing, Tyler Technologies' Report Writing tool empowers officers to **write reports anywhere** on any device — with or without an internet connection — and **collaborate on reports in real time**.

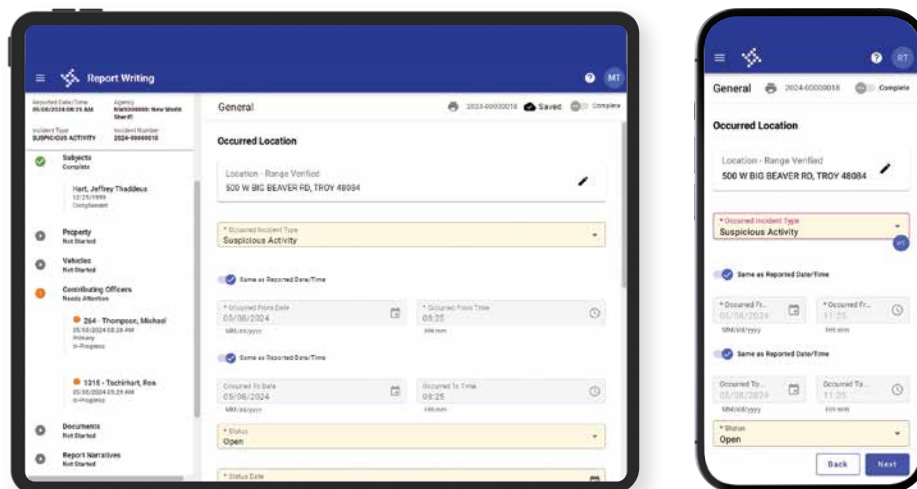
## Less Data Re-Entry

With modern policing technology, officers can import information from existing data sources — like call for service information in CAD, global information in the records database, and fields captured in mobile solutions — to **cut down on typing and improve accuracy**.

When new global information is collected — for example, if a subject's hair has changed color — the global record is automatically updated in the Enterprise Records database when the report is submitted and approved. This helps maintain a single source of truth in the records database and reduces the need for duplicate data entry.

Report Writing is browser-based, meaning it's **accessible via MDT, desktop, smartphone, or tablet** so reports can be completed on the go.

This technology also allows officers to enter data once and use that information to **auto-populate other required reports**. This functionality allows agencies to **digitize agency-specific paper forms**, reduces the mental load on officers and supervisors, and cuts down on duplicate data entry and errors.



Report Writing allows officers and detectives to write reports anywhere on any device and collaborate with others in real-time.

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## Multi-Officer Collaboration On a Single Report

With Report Writing's contributing officers functionality, all officers involved with an arrest, case, field interview, or incident can **contribute to a single report** instead of creating their own separate reports. Within the single report, each user can add, edit, or remove information on the report simultaneously, view changes made by others, and submit their contributions independently without affecting the progress of others. Supervisors can then review one comprehensive report — no need for multiple reviews, conflicting reports, or piecing information together — and the approved report can be attached to a single event in Enterprise Records.

## Checks and Balances for Accurate, Compliant Reports

The Report Writing application was designed to look like, feel like, and integrate seamlessly with Enterprise Records, making **the setup process and learning curve minimal**. Some elements that are the same in both Report Writing and Enterprise Records include:

- The order in which fields are displayed
- Disabled/enabled fields
- Required/optional fields
- Custom fields created to meet agency, local, or state requirements

Plus, new fields added in Enterprise Records are automatically added to Report Writing, helping agencies maintain compliance and accuracy.

Before a report is submitted for review, the application runs an error check, looking for missing fields, incorrectly formatted data, and incident-based reporting (IBR) errors so the submitting officer can proactively resolve errors and reduce back-and-forth with their supervisor. Supervisors can add a comment if any fields need to be changed or corrected before submitting the final report to records staff.

## Leading the Way for Police Reports

Report Writing sets a new standard for police report technology and empowers first responders to focus on community safety. And, because the application is cloud-based, continuous improvement and new features will be available regularly.

### With Report Writing:

#### Officers benefit from:

- Faster, easier police reports
- No data re-entry
- Real-time collaboration with supporting officers

#### Supervisors benefit from:

- Fewer reports to review
- Ability to add comments directly to reports
- Less errors and back-and-forth

#### Records staff benefit from:

- More accurate, complete data straight from reports
- Regular subject/vehicle updates from officers in the field
- Automatic process for adding new or custom fields to police reports

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